

CQI QUALIFICATIONS



Quality management
Business improvement
Systems audit
Supply chain quality
Systems management
Product and service assurance

CQI qualifications: your route to competence and quality knowledge

Why study with the CQI?

The CQI is officially recognised by the UK government as an awarding body for vocationally related qualifications in quality management. The CQI qualifications are recognised by the UK's Qualifications and Credit Framework.

Thousands of quality professionals have taken CQI qualifications. The qualifications are designed to suit a wide range of candidates, from those with an initial interest in quality management to experienced quality practitioners looking to update their knowledge and gain professional recognition.

CQI qualifications give you:

- A range of skills to analyse problems and implement practical solutions
- The ability to create a continuous improvement culture within an organisation
- Professional recognition and career progression
- A flexible approach to learning.

What are the entry requirements?

Candidates should complete the Level 3 Certificate in Quality Management before commencing any of the Level 5 qualifications. Alternatively, you must demonstrate equivalent knowledge in quality management via previous quality-related study or work experience.

Progression opportunities

Successful completion of the Level 5 Diploma in Quality Management provides a direct route to becoming a Chartered Quality Professional.

You will receive formal recognition for your expertise and experience, increasing your professional standing in line with other chartered professionals. It could also increase your earning potential and career opportunities – a recent study indicated that chartered professionals earn approximately 10% more than their non-chartered peers.



Quality is everybody's business and it is people with the appropriate knowledge and skills that really make the difference and affect change within their organisation

CQI core qualifications in Quality Management

Certificate in Quality Management Level 3

Provides an introduction to the role and remit of the quality professional and the quality function as defined in the CQI Body of Quality Knowledge. This qualification is ideal for those new to quality management.

Units and assessment methods included in this qualification:

- People in quality (assignment)
- Management system models (examination)
- Monitoring and measuring for quality (examination)
- Quality management (assignment)
- Using quality to improve business performance (examination).

Diploma in Quality Management Level 5

Provides the knowledge and skills to plan and manage an organisation's quality management function by developing a comprehensive understanding of the role of quality and the quality function within the whole organisation.

Units and assessment methods included in this qualification:

- People in quality (examination)
- Management system models (assignment)
- Monitoring and measuring for quality (assignment)
- Quality management (examination)
- Using quality to improve business performance (assignment)
- Management systems audit (examination)
- Quality-related legislation and regulation (assignment)
- Quality planning in the product lifecycle (assignment)
- Business research (project).

CQI specialised Level 5 certificates: a job-based approach to quality

Certificate in Systems Management Level 5

Provides new and existing systems managers with the skills to plan, implement and assess the effectiveness of an organisation's business management system by developing the ability to embed quality principles and models into a business management system, and to assess the system's ability to consistently support business and stakeholder needs.

Units and assessment methods included in this qualification:

- People in quality (examination)
- Management system models (assignment)
- Monitoring and measuring for quality (assignment)
- Quality management (examination)
- Using quality to improve business performance (examination)
- Management systems audit (examination)
- Business research (project).

Certificate in Assuring Service and Product Quality Level 5

Provides the knowledge and skills to implement systematic programmes that ensure products and services continually meet customer requirements, by developing the ability to implement appropriate assurance activities throughout the lifecycle of the product/service and the range of business functions involved.

Units and assessment methods included in this qualification:

- Monitoring and measuring for quality (assignment)
- Using quality to improve business performance (examination)
- Management systems audit (examination)
- Quality-related legislation and regulation (assignment)
- Quality planning in the product lifecycle (assignment)
- Quality assurance (assignment)
- Quality control (assignment)
- Business research (project).

Contact us

For further information about how to study or become an education centre, please contact CQI Education directly:

- T: +44 (0)20 7245 6877
- E: education@thecqi.org
- www.thecqi.org/qualifications

Certificate in Managing Supply Chain Quality Level 5

Provides the skills required to ensure that suppliers consistently provide product and service quality that meets the organisation's needs, by developing the skills required to ensure supplier performance in terms of quality, consistency, cost and delivery.

Units and assessment methods included in this qualification:

- People in quality (assignment)
- Monitoring and measuring for quality (assignment)
- Quality management (assignment)
- Management systems audit (examination)
- Quality-related legislation and regulation (assignment)
- Quality control (assignment)
- Quality in the supply chain (assignment).

Certificate in Quality Improvement for Business Level 5

Provides the skills required to improve organisations' business processes to deliver reduced waste, increased efficiency and improved customer satisfaction by developing the ability to deploy improvement tools and project approaches for continuous and breakthrough improvement.

Units and assessment methods included in this qualification:

- People in quality (examination)
- Monitoring and measuring for quality (assignment)
- Quality management (assignment)
- Using quality to improve business performance (assignment)
- Business research (project).

Certificate in Quality Management Systems Audit Level 5

Provides the auditing skills required to establish conformance of a system to quality standards, specifications and criteria by developing the ability to plan, conduct and report quality audits against quality criteria.

Units and assessment methods included in this qualification:

- People in quality (examination)
- Management system models (assignment)
- Monitoring and measuring for quality (examination)
- Quality management (assignment)
- Using quality to improve business performance (examination)
- Management system audit (assignment).



CQI qualifications are offered through a network of education centres – turn the page to see how to register

Start studying CQI qualifications now

If you are interested in studying for a CQI qualification, please follow these three steps:

Step 1: Join the CQI as a member

You need to become a CQI member in order to study for a CQI qualification. This ensures that you have full access to CQI membership benefits which can assist you with your study. You can find a membership application form at www.thecqi.org/membership or contact E: membership@thecqi.org

Step 2: Enrol with a CQI education centre

Once you are a member of the CQI, you will need to choose a CQI education centre. The centre will confirm your entry level and provide you with further necessary information. The CQI registers and approves a number of learning providers to offer the CQI qualifications. You can find the list of CQI education centres at www.thecqi.org/qualifications. Please contact the centres directly to obtain information on course delivery, prices and start dates.

Step 3: Register for your assessments

Once you have found and registered with an education centre, the centre will send you all the necessary forms to register with CQI Education as a student. The CQI runs two assessment rounds per year – in January and June. Please note that the indicated assessment methods may be subject to change, so do check with your education centre.



CQI membership ensures that you are recognised as a quality professional and that you have access to a wealth of knowledge and professional support.



CQI membership benefits

You must maintain your CQI membership while you study for a qualification. CQI membership ensures that you have access to a wealth of knowledge and professional support. Some of the advantages and benefits of CQI membership are:

Knowledge provision:

- The CQI website and Knowledge Hub
- Body of Quality Knowledge
- Monthly *Qualityworld* magazine
- Monthly e-newsletter *QW Express*
- LinkedIn forums.

Continuing professional development

- The CQI CPD process
- CQI branch events
- CQI special interest groups
- CQI discounted training courses
- Discounts on events run or supported by the CQI
- World Quality Day events and materials.

Noel John, FCQI CQP, Signalling Senior V&V Engineer

"I joined the CQI (then IQA) as an associate in 1988. Later, I followed the qualification route at my local college for higher education and distance learning. It enhanced both my engineering and management qualifications and allowed me to specialise in quality systems and management. I would not have the position I hold today nor would I have had such a successful career in quality, safety and environmental management had I not followed the CQI route.

"Being chartered validates the quality profession and positions it alongside other professions, it's important that the quality profession is being recognised in this way."

Become a CQI education centre

The CQI recognises that education is not just about passing exams. CQI qualifications exist to help those who have a passion for quality and wish to make a difference in their organisation and life.

With business excellence and good business practice becoming increasingly important in the workplace, more and more employers are finding out about quality management and how to train and qualify their staff appropriately.

How does it work?

The CQI provides the syllabi for the diploma and the certificates which outline the course content and learning outcomes. The CQI will also set the assessment papers and mark or moderate them.

As an education centre, you develop the supporting teaching materials, coordinate students' studies and teach the courses. You also market the programmes (with the CQI's help) and administer the fees. Essentially, you will be the central point of contact for all your students studying CQI qualifications. The CQI will support you in getting the best results.

CQI qualifications can be offered on a part-time, distance learning or e-learning basis, both in the UK and overseas. The CQI does not prescribe how you deliver the qualifications – as long as the registration dates and submission deadlines are met, it is entirely up to you how you want to structure the courses.

Application process

The application process starts with submission of the centre self-assessment form. The next stage is submitting supporting evidence. Once the CQI has reviewed your self-assessment form and the evidence, you will be awarded with "CQI Registered Centre" status and you can start offering CQI qualifications. The CQI will provide you with all necessary forms and the handbook at this stage.

The final stage is a site visit. After the visit, if all goes well, you will be awarded with "CQI Approved Centre" status.



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