

MINUTES OF CQI WESSEX MEETING DATED 27/1/09 – HELD AT THE HUB, VERWOOD

1. Members who attended were greeted by Stephen Feltham the Chairman, who gave brief details of his 30 years involvement with CQI Wessex & IQA/CQI historically. Stephen also greeted members from the CQI Group committee (David Hoyle & Ray Mellett) and the CQI Chairman of the Board (Peter Bennett) and CQI CEO (Simon Feary), who were present at the meeting, then introduced Lorna Dyter as the Secretary of CQI Wessex, who gave a brief scenario of her history in quality.

Total of **25** members including Chairman & Secretary attended, but excluding other Group & CQI head office members.

2. The Chairman introduced David Hoyle (Chairman of SW Group committee) who gave a brief speech advising that he joined in 1974 and that David Squirrel was the first Chairman of the Wessex branch (who was present at this meeting). Advised that CQI got their charter in 2006 and now have a new Council, Board and Chairman. He advised that the purpose of CQI is to “provide a benefit to the public” and that the members were important to CQI. He then passed the meeting back to the Chairman to proceed with the rest of the agenda.

3. Requests for suggestions for future meetings from September 2009 onwards:-

- Phil Hanson suggested that we cover Environmental and Health & Safety as well as Quality. Also asked if there could be something on Human behaviour, inter-relationship and teamwork, and the enhancement of quality “hearts and minds”.
- Graham Errington at BAT, who is responsible for quality training and R & D, suggested that we cover Quality Science & good clinical practice as a subject, input needed on this subject matter for some organizations.
- Roy Mansell suggested that perhaps we consider having joint meetings with other organizations in the area e.g. IEEE (Roy will find out more about this from possibly Bournemouth University and advise our committee on his findings).
- Ian Wright advised that things do not work as they should do within industry; members are not being converted – businesses do not appreciate how important “quality” is for the reputation of their organization.
- Justin Banks asked what affects us in industry. Have more student attendance at meetings perhaps – he advised that students have to travel to Eastleigh to study for the Quality Diploma as Poole and Weymouth no longer do this, so CQI are not attracting new members - funding has been cut by the Government, now costs double for students studying for the diploma as a result.

- Paul Seymour involved in New Projects – students need to be attracted to meetings, if right subject is being covered. How can students get help with funding for studies?
- David Squirrell said that perhaps need to hold meetings in different places, so that people who are further out can attend, maybe colleges.
- Ray Mellett advised that we now have new mentors available for distance learning, so can nurture the students through their studies.

4) Simon Feary introduced himself - was made CEO of CQI in 2008 and advised that he had been head of IRCA since 1994 and asked some questions of members.

- Who are we here to serve? – he advised the answer as “The members”.
- How do we benefit the public?
- What is our vision? – answered “To place quality at the heart of every organization”.
- How to translate that into action – answered “We are here to make business better”.

He advised that CQI have a 5-year business plan – targets are:-

- i. Image, Brand and Profile - CQI have to do something about this; need to prod the Government into getting assistance in promoting CQI.
- ii. Knowledge material – not that much out there now, need to improve on this.
- iii. Knowledge sharing – plans for training, qualifications.
- iv. Knowledge assessment – recognize competence of employees (national or niche qualifications) – key objectives.
- v. Being an Excellent Organization.

That CQI were:-

- Aligning qualifications with the body of knowledge – advised that the Government pulled funding, which makes this difficult.
- CQI are making bite-size courses which will be modular, giving certificates for each module completed, this should rejuvenate qualifications and learning – this is a priority for CQI.
- CQI have launched a new website, which has a lot of information on it. Peter Bennett on Board of CQI & present at the meeting advised that this looks good.
- Justin Banks asked whether the bite-size courses will be linked with other subject matter, will there be an inter-relationship with links on the new CQI website.
- Simon was asked how many members there are in CQI now, he advised 10,500.
- David Squirrell advised that when the name was changed to IQA (from Institute of Engineering Inspection) that there 3,500 members when just IEI and this finished up with ultimately 13,500 members as IQA.

- 5) Copies of the Calendar for CQI Wessex were circulated to the attendees, and they were asked to put their hands up if there were attending the next meeting in February, 8 people put their hands up.
- 6) Chairman Stephen Feltham asked whether anyone was willing to come onto the committee as we only had 2 members, that this would be helpful if only for information gathering and feedback, and would they contact Stephen or Lorna after the meeting during the next couple of weeks. This will be addressed again. Roy Mansell gave Lorna Dyter his card after the meeting, as a possible volunteer for the committee to help out if needed.
- 7) Any other business
 - Stephen Feltham advised that at other meetings he had attended, they picked people at random to do a 3-minute talk on their "hobbyhorse". He used the written list of attendees and asked David Hoyle to select 2 people off the list at random, to do this at the next meeting. David selected Paul Seymour and Justin Banks, with Martyn Hancock as a reserve, in case one of the 2 selected could not attend.
 - Ian Wright asked whether a venue could be used where buses stop outside, that this venue was a way from the bus stop. This would be helpful for people who do not drive. Lorna advised that cost of venue is an implication but would see if there was anywhere else the could be considered as alternative for future meetings beyond May 2009.

All members thanked for attending the meeting and at 9pm asked to circulate to introduce themselves and get to know other members.

- 8) Meeting closed at 9.30pm.